

BUDGET CALENDAR

FY 2024-2025

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DATE

APRIL 6, 2024

APRIL 22, 2024

MAY 3, 2024

MAY 10, 2024

MAY 24, 2024

JUNE 10-14 & 17-21, 2024

JUNE 21, 2024

JULY 3, 2024

JULY 22, 2024

JULY 22, 2024

AUGUST 12-16, 2024

SEPTEMBER 9, 2024

SEPTEMBER 9/23, 2024

ACTIVITY

PRE-BUDGET WORKSHOP WITH COUNCIL

BUDGET KICKOFF - INITIAL DISCUSSION AND PACKET DISTRIBUTION*

OVERTIME PROJECTIONS DUE FROM DIVISIONS FOR FY2024 ESTIMATES AND FY2025 PROJECTIONS

-COMPLETE DEPARTMENTAL INPUT OF 2023-2024 ESTIMATES
 -COMPLETE DEPARTMENTAL INPUT OF 2024-2025 PROJECTIONS
 -REVENUE ESTIMATES AND PROJECTIONS DUE TO FINANCE
 -GOALS, OBJECTIVES AND PERFORMANCE MEASURES DUE TO FINANCE

PROPOSED BUDGETS TO CITY MANAGER (REVENUES & EXPENDITURES)

CITY MANAGER REVIEW WITH DEPARTMENTS

FINAL REVENUE ESTIMATES PREPARED

BUDGET REVIEW COMPILATIONS COMPLETED BY CITY MANAGER

CITY COUNCIL TO DETERMINE PLACE AND TIME OF PUBLIC HEARING

CITY MANAGER SENDS CITY COUNCIL PROPOSED BUDGET

CITY MANAGER BUDGET WORKSHOPS WITH COUNCIL

CITY COUNCIL ADOPTS BUDGET/PUBLIC HEARING

CITY COUNCIL ADOPTS TAX RATE

*WORKSHEETS EMAILED TO DEPARTMENT HEADS REMOTELY APRIL 22ND AND COMPLETED BY FRIDAY, MAY 10TH.