



Proclamation

Office of the Mayor

WHEREAS, as the volume of materials that must be stored, searched, and properly disposed of expands annually, cities have become increasingly aware of the need for efficient systematic approaches to managing records; and

WHEREAS, the coordinated efforts between the Records Management Officer, Records Management Coordinator/Open Government Analyst, and the departmental Records Liaisons are critical to collecting, organizing, and preserving the records of the City and the management of departmental records is necessary for timely responses to public information requests, as established and governed by the Texas Public Information Act; and

WHEREAS, the efficient administration of information requires a comprehensive records management program under the direction of professional records administrators. Implementation of a well-planned records management program is essential to increase the efficiency and reduce the cost of storing and retrieving information and to ensure compliance with statutes governing records retention.

NOW, THEREFORE, I, Louis R. Rigby, Mayor, do hereby proclaim April 2024, as

Records and Information Management Month

In Witness Whereof: I have hereto set my hand and caused the Seal of the City to be affixed hereto, this, the 8th day of April, 2024.

City of La Porte

Louis R. Rigby, Mayor