

## **Ad hoc committee to study the feasibility and impact of creating a garbage transfer station within the city limits of La Porte, Texas**

### **Purpose:**

To establish an ad hoc committee to investigate the feasibility, design, location, and financial implications of building a garbage transfer station in the city of La Porte. The committee will evaluate various aspects of the proposed project, including economic impact, community benefits, environmental sustainability, and design aesthetics. It is necessary to assess the feasibility, optimal location, potential benefits, cost implications, and impacts on staffing levels and equipment usage associated with establishing a garbage transfer station; and an ad hoc committee can provide a focused and thorough examination of these factors, engaging with relevant stakeholders and experts to ensure a comprehensive study.

### **Objectives:**

The objectives of the committee shall be to:

- Need: Determine if there is a need for a garbage transfer station in the city of La Porte.
- Feasibility: Conduct a feasibility study to assess the practicality and economic viability of establishing a garbage transfer station.
- Location: Identify and evaluate potential locations within the city for the garbage transfer station, considering factors such as accessibility, environmental impact, and community acceptance.
- Benefits: Analyze the potential benefits to the city and its residents, including improved waste management, environmental protection, and enhanced service delivery.
- Long-term savings: Estimate long-term savings in operational costs, including reductions in transportation expenses, landfill fees, and equipment maintenance.
- Short-term savings: Identify any immediate cost savings or efficiencies that could be realized through the establishment of the garbage transfer station.
- Impact on staffing and equipment usage: Assess the impact on current staffing levels and equipment usage, including potential changes in job roles, training requirements, and equipment needs.

### **Committee Composition:**

Mandi Williams, Councilperson, Chair  
Robbie McLarrin, Councilperson  
Chuck Engelken, Councilperson  
Dave Thieler, resident  
Mike Fisco, resident

### **Timeline and reporting:**

- The committee shall endeavor to hold its initial meeting in September and provide updates at a Council meeting every 30-60 days.
- Every effort will be made in this regular reporting rhythm to aid Councilpersons in being prepared as early as possible to consider items related to the committee's work at the 2025 budget retreat.
- A final report, including recommendations, justifications, and any dissenting opinions, will be presented by the committee chair at or before the March 24, 2025, Council meeting.

### **Meetings:**

- The committee is expected to meet at least monthly and in adherence with the provisions of the Texas Open Meetings Act.
- The committee is expected to identify at least two points in its work where public feedback should be sought and considered, in addition to input received during *Public Comment* at meetings. The committee should work with City team members to best engage the public, considering a variety of outreach methods and seeking response from all stakeholder groups. The material collected will be included in the committee's deliberations and a synopsis of the feedback covered in the reports to the Council.
- Draft meeting minutes will be provided promptly to committee members after each meeting and generally handled as for the Council and Council committees.

**Support:**

- Committee members will have access to City planning documents, financial reports, and legal advice, as necessary and appropriate.

**Legal and Ethical Guidelines:**

- The committee will operate within legal parameters and adhere to ethical standards, including:
  - Transparency: Open meetings and accessible records.
  - Conflict of Interest Policies: Members must disclose any potential conflicts of interest.
  - Confidentiality: Sensitive information will be handled with appropriate confidentiality.