



REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>September 9, 2024</u>
Requested By: <u>Billy Stoker, General Manager</u>
Department: <u>Bay Forest Golf Course</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>n/a</u>
Account Number:	_____
Amount Budgeted:	_____
Amount Requested:	_____
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: Access Report, RFP, Chris Foster proposal

SUMMARY & RECOMMENDATION

On August 8, 2024, the City received a single response to Request for Proposal RFP #24507 for Bay Forest Golf Course Concessions. The contract with the current vendor expires on September 30, 2024.

The RFP was advertised on July 11 and July 18, 2024, in *The Bay Area Observer*, and posted on the Public Purchase and City of La Porte websites. 107 vendors were notified of the RFP and 17 vendors downloaded the RFP. One proposal was received from Chris Foster/DBA Bay Forest Grill. Mr. Foster is the current vendor and has eight years of experience operating the Bay Forest concession. Staff believes Mr. Foster provides a great product and great service to the course's customers and that he is well qualified to continue the concession operations of Bay Forest Grill.

Bay Forest Golf Course Concessions contract consist of a four (4) year term to run from October 1, 2024 to September 30, 2028, with two (2), two (2) year extensions at the City of La Porte and Concessionaire consent. The vendor will pay a monthly fee to the City of La Porte in the amount of \$2,600 per month.

STRATEGIC PLAN STRATEGY AND GOAL

3.0 Infrastructure and Facilities - The City La Porte will have and maintain a strong infrastructure and up to date facilities in order to continue to provide superior services for our citizens.

ACTION REQUIRED BY CITY COUNCIL

Award Request for Proposal (RFP) #24507 "Golf Course Concessions" and authorize the City Manager to enter into a four-year agreement from October 1, 2024 to September 30, 2028, with two additional two-year extensions with Chris

Foster/DBA Bay Forest Grill for concessionaire services at the Bay Forest Golf Course.

Approved for the City Council meeting agenda

Corby D. Alexander, City Manager

Date