



REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>August 26, 2024</u>
Requested By: <u>Lee Woodward, City Secretary</u>
Department: <u>City Secretary's Office</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input checked="" type="radio"/> Yes <input type="radio"/> No

Exhibits: Attendance records, if received, and full roster

SUMMARY & RECOMMENDATION

The majority of the City of La Porte board, commission, and committee positions have terms expiring on August 31 of their final year of the respective terms.

Staff liaisons have determined the individuals listed below seek appointment or reappointment. The Fire Code Review Board and the Planning and Zoning Commission are the only positions that are appointed in accordance with specific City Councilmember positions.

The positions that are alternates or involve the movement of alternates to regular positions, if any, are noted.

The most recent attendance records received from staff liaisons follow on successive pages, for reference. Note that some boards, committees, and commissions meet only on an as-needed basis.

Also noted below are appointments to non-City entities, if any.

The City Council is notified several times annually of open positions, most recently on June 2, and when applications are received from individuals seeking appointment. The City's application to serve, Board and Commission Handbook, and other resources are available at LaPorteTX.gov/Boards or by contacting the City Secretary's Office at 281-470-5021 or CitySecretary@LaPorteTX.gov.

The individuals up for reappointment below have been contacted by staff or respective Councilpersons and have indicated they would like to be considered for continued service. The Council has asked previously for indications of positions which are alternates and of individuals who serve on more than one board/committee/commission, so those notes are included below.

La Porte Area Water Authority Board of Directors (2-year terms; no alternates)

Charles Rothmund, initial appt. to position expiring 8/31/2024 – Mr. Rothmund was appointed to the La Porte Fire Control, Prevention, & Emergency Medical Services District Board of Directors at the 8/12/24 meeting

STRATEGIC PLAN STRATEGY AND GOAL

The timely review of service on City boards, committees, and commissions and consideration of appointments to outside entities reflects the City Council’s commitment to good governance, citizen engagement, positive branding and communication, service and facility support, economic development, and overall organizational excellence, thereby supporting each of the adopted Strategic Plan’s key strategies.

Governance: The City of La Porte is governed in a transparent, efficient, accountable and responsive manner on behalf of its citizens that actively promotes citizen involvement.

Communications: The City of La Porte will build relationships and showcase our community through communication, technology, training, and branding.

Infrastructure and Utilities: The City of La Porte will have and maintain a strong infrastructure and up to date facilities to continue to provide superior services for our citizens.

Economic Development: The City of La Porte will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.

Organizational Excellence: The City of La Porte will operate in a transparent, efficient, accountable, and responsive manner by preparing the organization and the staff for the future, focusing on core services, attracting and retaining the best employees and wise stewardship of financial resources.

ACTION REQUIRED BY CITY COUNCIL

Approve the appointment of individuals nominated for the City boards, committees, and commissions listed herein.

ATTENDANCE RECORDS

Attendance records are requested from liaisons on a quarterly basis.

2020 -2024 Meetings of the La Porte Area Water Authority

Meeting Dates	2/12/2020	7/15/2020	2/11/2021	7/28/2021	2/10/2022	7/21/2022	2/8/2023	7/19/2023	2/8/2024	7/18/2024
Members										
Cambria Beasley -Vice President POS. 1	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	ABSENT	PRESENT	PRESENT	PRESENT	PRESENT
Stephen Barr -President POS. 2	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT
Nicole Havard - POS. 4							ABSENT	PRESENT	ABSENT	PRESENT
Frank Nance - Secretary POS. 5					PRESENT	PRESENT	PRESENT	ABSENT	PRESENT	PRESENT
Joshua Hollub POS. 3									PRESENT	PRESENT



2024 Board/Commission/Committee/Outside Entity Appointments/Reappointments

Airport Advisory Board – Revised by Ord. 2023-3961 on 12/11/23 to 7 appts. – 3-yr. terms	
Serving (<i>Ordinance descriptions of positions noted</i>)	Term expires
<i>Position 1 – Fixed Base Operator Lessee – Dan Marrouf</i>	8/31/27
<i>Position 2 - Licensed pilot w/aircraft housed at the city municipal airport – David Kagey</i>	8/31/27
<i>Position 3 - Resident licensed pilot w/aircraft housed at the city municipal airport - Deborah Rihn-Harvey</i>	8/31/27
<i>Position 4 – Licensed pilot with an aircraft housed at the city municipal airport – Bryan Gwin</i>	8/31/27
<i>Position 5 - Resident of the City or owner of real property situated within the City limits, or an individual who owns or operates a business within the city – Shane Worsham</i>	8/31/27
<i>Position 6 – Resident of the City or owner of real property situated within the City limits, or an individual who owns or operates a business within the city – Mark Follis</i>	8/31/27
<i>Position 7 – City Councilperson – District 6 Councilperson Robbie McLarrin (appointment by position, not by individual; i.e. service ends if individual leaves office)</i>	8/31/27

* Council appoints per Ord. 2023-3961, Sec. 1 update to Code Sec. 18-51(b), adopted 12/11/23.

Animal Shelter Advisory Committee – 3 appts./2 staff or Council – serve at Council’s pleasure, no terms
Serving (<i>Ordinance descriptions of positions noted</i>)
<i>Chief Scott Pullig (Chief of the La Porte Rabies Control Authority or their designee)</i>
<i>Clarence Anderson (State-certified Animal Control officer employed with the City of La Porte & whose duties include the daily operations of the La Porte Animal Shelter)</i>
<i>Dr. Donna Medford (veterinarian)</i>
<i>Dana Dicker (Representative from an animal welfare organization)</i>
<i>Brandon Lunsford (Councilperson)</i>

* Council appoints per main text of Ord. 2007-2972, adopted 3/5/2007.

Building Codes Appeals Board – 7 appts. – 3-yr. terms (Chief Building Official liaises w/this board) (Sec. 82-11 The building code appeals board shall consist of seven resident electors of the City of La Porte who the City Council deems competent to serve on such board by virtue of

*their experience and training in matters pertaining to building construction. Members of the building code appeals board may not be employed by the City of La Porte. *Determination 10/13/15 with City Attorney that "resident elector" requires member to be registered voter who lives in La Porte city limits.)*

Serving	Term expires
Pat McCabe	8/31/25
Bryan Moore, Jr.	8/31/25
D. Paul Larson	8/31/27
Kent Rimmel	8/31/27
Omar Jamies	8/31/26
Johnny Guadarrama	8/31/26
Mark Follis	8/31/26

* Council appoints per Ord. 2004-2733, Sec. 1 update to Code Sec. 82-12, adopted 12/13/2004.

Ch. 172 Employee, Retiree Insurance and Benefits Board – 9 appts. – 2-yr. terms for Citizen & Retiree Representatives (HR works with this board)

Serving <i>(Alternates may participate in all meetings but may not vote unless absences allow for this)</i>	Term expires
Sherri Ditrich, Citizen Position 1	8/31/25
Charles Montgomery, Citizen Position 2	8/31/25
Aaron Corrales, Retiree Representative	8/31/26
Open, Employee Participant	No term
Michael Dolby, Finance Staff	No term
Matt Hartlieb, HR Staff	No term
Clark Askins, Legal Staff	No term
Alternate 1, alternate to citizen positions, Martha Gillett	No term
Alternate 2, alternate to employee/retiree positions, open	No term

* Council appoints per Ch. 172 of the Texas Local Government Code (LGC); provisions of chapter to establish board administration adopted by Council on 12/5/2002.

Civil Service Commission, est. 1981 – 3 appts. by City Mgr., confirmed by Council – 3-yr. terms (CMO and HR work with them – LGC 143.006(b) The commission consists of three members appointed by the municipality's chief executive and confirmed by the governing body of the municipality. Members serve staggered three-year terms with the term of one member expiring each year. If a vacancy occurs or if an appointee fails to qualify within 10 days after the date of appointment, the chief executive shall appoint a person to serve for the remainder of the unexpired term in the same manner as the original appointment.

(c) A person appointed to the commission must:

- (1) be of good moral character;
- (2) be a United States citizen;
- (3) be a resident of the municipality who has resided in the municipality for more than three years;
- (4) be over 25 years of age; and
- (5) not have held a public office within the preceding three years.

(c-1) Notwithstanding Subsection (c)(5), the municipality's chief executive may reappoint a commission member to consecutive terms. A commission member may not be reappointed to more than a third consecutive term unless the member's reappointment to a fourth or subsequent consecutive term is confirmed by a two-thirds majority of all the members of the municipality's governing body.

(c-2) Subsection (c)(5) does not prohibit the municipality's chief executive from appointing a former commission member to the commission if the only public office held by the former member within the preceding three years is membership on:

- (1) the commission; or
- (2) the commission and the municipality's civil service board for employees other than police officers and firefighters through a joint appointment to the commission and board.)

Serving	Term expires	Per LGC 143.006(c-1) above, how many terms served?
Keith Trainer - Reappointment after 3 rd consecutive term requires 2/3 vote in the affirmative	8/31/27	2003-2006 2006-2009 2009-2012 2012-2015 2015-2018 2018-2021 2021-2024
Tendai Lynch	8/31/26	Appt. 8/22/22 to unexpired term ending 8/31/23
Victor Peres	8/31/25	2019-2022 2022-2025

Sec. 82-472. - Dangerous building inspection board. There is hereby created a dangerous building inspection board and for the purpose of this article, their duties are described in this chapter and shall be referred to as "the board" throughout this chapter. The board shall be composed of the building official, or his/her duly authorized representative, the fire chief, or his/her duly authorized representative, and the fire marshal, or his/her duly authorized representative. (Ord. No. 2004-2700, § 1, 1-26-04)

Drainage and Flooding Committee (Council Committee) – 4 appts. – no terms (first meeting 9/17/2007)

Serving Committee elects Chairman & Vice Chairman (no formative ord./doc. to indicate how frequently or when)

Jay Martin

Mandi Williams

Chuck Engelken

Alternate – Bill Bentley

**Note: Per City Atty., the alternates do not vote unless a committee member is absent, then Alternate is authorized to vote for that meeting only.

Economic Alliance – New contract July 2024, City Manager Corby Alexander appointed as the Board representative on 7/22/24.

Fire Code Review Board – 1 nominee per Council position/3 ex officio staff – 3-yr. terms (Fire Marshal works with this board) The voting members shall be resident electors of the City of La Porte or non-resident individuals owning or operating a business within the City of La Porte, duly verified by proof of an applicable tax statement or utility account for such business, who the city council deems competent to serve on such board by virtue of their experience and

training in matters pertaining to Fire Safety Codes. Members of the fire code review board may not be employed by the City of La Porte. Ord. 2005-2821, 4/11/2005

Serving	Term expires
Champ Dunham (<i>District 1</i>)	8/31/26
Jeff Brown (<i>District 2</i>)	8/31/27
Andy Wilborn (<i>District 3</i>)	8/31/27
Mark Follis (<i>District 4</i>)	8/31/27
Jim Bridge (<i>District 5</i>)	8/31/27
Open (<i>District 6 nominee</i>)	8/31/26
Bryan Moore (<i>At Large A</i>)	8/31/27
Open (<i>At Large B nominee</i>)	8/31/26
Lynn Green (<i>Mayoral</i>)	8/31/27

* Council appoints per Ord. 2005-2821, Sec. 1 updating Code Art. V., Sec. 38-202. Membership and Terms., adopted 4/11/2005.

Firefighters’ Pension Board - The only person appointed on this committee by the City Council is the Governmental Body Representative. This person does not have to be an employee, can be a member of the public, and can serve with or without term, at the governing body’s discretion. This started in 1941. The City pays into it. Current Governmental Body Representative is City Manager Corby Alexander, appointed July 22, 2024.

Fiscal Affairs Committee (Council Committee) – 4 appts. – no terms - 9/28/1987 action item (not ord.) established Audit Committee, consisting of three members. Ord. 2004-2695, 1/12/04, named/established two alternates to the Audit Committee. Renamed Fiscal Affairs Comm. along w/appointments on ord. adopted 10/25/2004.

Serving
Chuck Engelken
Jay Martin
Brandon Lunsford
Alternate – Rick Helton

**Note: Per City Atty., the alternates do not vote unless a committee member is absent, then is authorized to vote for that meeting only.

Floodplain Management Appeals Board – 5 appts. – 2-yr. terms - Council/Planning notified of first applicant on 1/13/22, reminders sent quarterly, have had no request for agenda placement

Serving	Term expires

Established 12/13/2021 with adoption of Ord. 2021-3858, which modified Code Ch. 94, “Floods”.

*Council appoints per Ord. 2021-3858, Sec. 1, updating Code Sec. 94-65(a); adopted on 12/13/2021.

Gulf Coast Authority – The Mayors of municipalities with city halls in Harris County may appoint a director to the Gulf Coast Authority Board of Trustees, per the Gulf Coast Authority Act. Terms of appointee run through 8/31 of odd-numbered years. Robert Swanson was appointed in late 2022 to fill an unexpired term through 8/31/2023. As far as we are aware, the City was not contacted for the Mayor to participate in the appointment due at the end of that term.

Harris County Area Agency on Aging’s (HCAAA) Area Planning Advisory Council (APAC) – through the Houston Health Dept. Mayor Helton appointed Victor Gonzalez from Seniors in June 2024. Contacts are Shonthenia.Edwards@HoustonTX.gov, 832-393-4425, Human Services Division and Paula.Johnson@HoustonHD.gov.

Harris County Appraisal District Representative - Two-year terms. Mike Sullivan has served for eleven years and notified City he will not continue after 12/31/24. City will likely consider nominations on the August 26, 2024, agenda.

Harris-Galveston Subsidence District - According to the bylaws of the Harris-Galveston Subsidence District provision 2.1.2.(h), the mayors of the cities of Deer Park, Galena Park, La Porte, Nassau Bay, and Seabrook and the President of the Clear Lake City Water Authority are entitled to appoint an individual to serve in Place 17 of its Board of Directors, for a term expiring on January 31 of odd-numbered years (Per 2.1.3. ...*Directors serve in their official capacity until the end of their term but shall continue to serve after the end of their term until a successor is appointed and takes the oath of office.*). Steve Gillett’s nomination has been led by the City and he was sworn in on 9/8/21 and 2/8/23.

H-GAC – 2021 Representative Chuck Engelken, Alternate Bill Bentley – selected annually by the Council

La Porte Area Water Authority (LPAWA) Board of Directors – 5 appts. – 2-yr. terms – Est. by Texas Legislature in 1981 by HB 1311 and amended by the Legislature on April 26, 1995, by HB 432. 1995 amendment gives appointment power to the ‘City of La Porte’ rather than to the Council but kept the authority of the Council to appoint to fill an unexpired term in the case of vacancy for any reason.

Serving	Term expires
1 - Cambria Beasley	8/31/25
2 – Stephen Barr	8/31/25
3 – Joshua Hollub	8/31/25
4 – Nicole Havard	8/31/26
5 – Open	8/31/26

La Porte Development Corporation Board of Directors (this is the 4B Board, NOT the Redevelopment Authority) - 7 appts. – 2-yr. terms - At least three must *be persons who are*

not employees, officers, or members of the governing body of the City of La Porte, Texas. The LPDC was incorporated in 1999. The Bylaws were approved and ratified by the Council on July 12, 1999, and adopted by the LPDC Board on October 6, 1999. Council appoints per Art. III, 3.02. of the Board's bylaws.

Serving	Term expires
Chuck Engelken	8/31/25
Danny Earp	8/31/26
Amanda Gerrish	8/31/26
Nancy Ojeda	8/31/25
Richard Warren	8/31/26
Brent McCaulley	8/31/26
John Blakemore	8/31/25

* Council appoints per Art. III, 3.02. of the Board's bylaws.

La Porte Fire Control, Prevention, & Emergency Medical Services District Board of Directors
 – 7 appts. of La Porte residents - 2-yr. terms

Serving	Term expires
Brian McClain	8/31/25
Steve Gillett	8/31/25
Charles Rothmund	8/31/26
Champ Dunham	8/31/26
Johnny Jones	8/31/26
Ronald Nowetner	8/31/25
Dewey Walls, Jr.	8/31/25

* Seven appointments made by the Council per Ord. 2011-3365 adopted June 27, 2011, following ratification and approval of the Board at an election of the voters held on May 14, 2011.

La Porte Health Authority – 2 appts. & one contracted member – 2-yr. terms - Appointing a Health Authority is provided for in state law; Health and Safety Code, Title 2. Health, Subtitle F. Local Regulation of Public Health, Chapter 121. Local Public Health Reorganization Act, Subchapter B. Health Authorities.

Serving	Term expires
Abdul R. Moosa, M.D.	8/31/23
Robert D. Johnston, M.D.	8/31/25
Abel Longoria, M.D., FACEP	Contracted (not an appointee)

* Council appointment of the Health Authority is provided for in the Texas Health and Safety Code, Sec. 121.028.

La Porte Tax Increment Reinvestment Zone Number One (TIRZ #1) Board of Directors – 7 City appts. & 1 ea. LPISD & Harris County – 2-yr. terms – Tx. Tax Code Ch. 311 - City appointees must be either an owner of property within the zone, resident of La Porte, or owner of beneficial interest in the zone

Serving	Term expires
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Pos. 1 - Peggy Antone	8/31/25
Pos. 2 - Barry Beasley	8/31/26
Pos. 3 - Alton Porter	8/31/25
Pos. 4 - Kent Rimmel	8/31/26
Pos. 5 - Nicole Havard	8/31/25
Pos. 6 – Mark Goodwin	8/31/26
Pos. 7 – Mercy Estrada	8/31/26
Pos. 8 - David Janda	LPISD appt.
Pos. 9 – Kristen Lee (Harris County appt.)	Harris County appt.
La Porte Redevelopment Authority (this is <u>NOT</u> the LPDC or “4B” Board) – 7 City appts. (1 ea. LPISD & Harris County) – 2-yr. terms - Those appointed to TIRZ Board are also appointed to this board by the Mayor/Council, even the LPISD/Harris County members. (Ord. 2000-2457)	
Serving	Term expires
Pos. 1 - Peggy Antone	8/31/25
Pos. 2 - Barry Beasley	8/31/26
Pos. 3 - Alton Porter	8/31/25
Pos. 4 - Kent Rimmel	8/31/26
Pos. 5 - Nicole Havard	8/31/25
Pos. 6 – Mark Goodwin	8/31/26
Pos. 7 – Mercy Estrada	8/31/26
Pos. 8 - David Janda	LPISD appt.
Pos. 9 – Kristen Lee (Harris County appt.)	Harris County appt.

* Council appoints per Ord. 99-2325, Sec. 3. Board of Directors, adopted May 24, 1999. This section also notes that Position Three will serve as the chair for the first year of the Board and *thereafter the Mayor shall annually nominate and appoint, subject to City Council approval, a member to serve as chair for a term of one year beginning on the anniversary of the effective date of this Ordinance* [that’s where the May appointment date is derived].

Planning & Zoning Commission – 9 appts. – From Code, 106-62, *The term of the six members from the six council districts shall coincide with the term of office of the councilperson for the said district. The term of office for each at-large member shall coincide with the term of office of Councilperson At-Large A and Councilperson At-Large B, respectively. The term of office for the chairman shall coincide with the term of office of the mayor of the city. (b) Each district member who is appointed shall be a resident of the district from which he or she is appointed at the time of his appointment and continuously throughout his/her tenure in office.*

Serving Appointment by each member of Council; district appointees must live in district; Chairman is Mayor’s appointee.	Term expires The term of the six members from the six council districts shall coincide with the term of office of the councilperson for the said district. The term of office for each at-large member shall coincide with the term of office of Councilperson At-Large A and Councilperson At-Large B, respectively. The term of office for the chairman shall coincide with the term of office of the mayor of the city. (b) Each district member who is appointed shall be a resident of the district from which he or she is appointed at the time of his appointment and continuously throughout his/her tenure in office.
Chairman – David Brady	P&Z bylaws Art. 4, The term of each member shall terminate on August 30 of the year in which the term expires, or when his/her successor has been appointed and qualified.

Dis. 1 – Wayne Landin	P&Z bylaws Art. 4, The term of each member shall terminate on August 30 of the year in which the term expires, or when his/her successor has been appointed and qualified.
Dis. 2 – Richard Warren	P&Z bylaws Art. 4, The term of each member shall terminate on August 30 of the year in which the term expires, or when his/her successor has been appointed and qualified.
Dis. 3 – Sean McCabe	P&Z bylaws Art. 4, The term of each member shall terminate on August 30 of the year in which the term expires, or when his/her successor has been appointed and qualified.
Dis. 4 – Mark Follis, serving as holdover since 2019	P&Z bylaws Art. 4, The term of each member shall terminate on August 30 of the year in which the term expires, or when his/her successor has been appointed and qualified.
Dis. 5 – Victor Peres	P&Z bylaws Art. 4, The term of each member shall terminate on August 30 of the year in which the term expires, or when his/her successor has been appointed and qualified.
Dis. 6 – Nancy Ojeda	P&Z bylaws Art. 4, The term of each member shall terminate on August 30 of the year in which the term expires, or when his/her successor has been appointed and qualified.
At Large A –Open	P&Z bylaws Art. 4, The term of each member shall terminate on August 30 of the year in which the term expires, or when his/her successor has been appointed and qualified.
At Large B – Joe Mock	P&Z bylaws Art. 4, The term of each member shall terminate on August 30 of the year in which the term expires, or when his/her successor has been appointed and qualified.

Southeast Texas Housing Finance Corporation Board of Directors - Betty Moore has served since 2010 - Council decides how long they wish to appoint, in full years up to six years, and when during the year the term expires, currently August 31. On 8/12/19, Council chose to reappoint for the full six years, term expires 8/31/2025.

Youth Advisory Council – 9 appts. – 1-yr. terms – Est. 9/11/23, first appointments 8/12/24	
Serving	All terms expire 8/31/2025
Pos. 1 – Amelia Leyva	
Pos. 2 – Dava Richards	
Pos. 3 – Jaime Thomas Licon	
Pos. 4 – Keondre Reese	
Pos. 5 – Lillian Woolard	
Pos. 6 – Liz Olivera	
Pos. 7 – Lucas Halbardier	
Pos. 8 – Mallorie Blagg	
Pos. 9 – Marissa Cruchelow	

* Council appoints per Sec. 3 of Resolution 2023-11, adopted September 11, 2023.

Zoning Board of Adjustment – 7 appts. – 2-yr. terms – Custom of the Board/Council is to ask Alternates if they are ready to step up when a Board seat becomes available. Council is advised of the custom and the Alternate’s preferences when presented w/appointment. (4/2020)

Serving	Term expires
Pos. 1 – Phillip Hoot	8/31/26
Pos. 2 – Pat McCabe	8/31/26
Pos. 3 – John Blakemore	8/31/26
Pos. 4 – Dennis Oian	8/31/26
Pos. 5 – Nettie Warren	8/31/25
Alt. 1 – Frank Nance	8/31/25
Alt. 2 – Jon Willis	8/31/25

*** *All cases to be heard by the zoning board of adjustment shall be heard by a minimum of four members.* is required, not just three of five regular members.

* Council appoints per text of Code Sec. 106-86.